

# Bedford Family Medicine, P.A.

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## Medication Prescription Guidelines

Bedford Family Medicine is happy to help you with your medical needs. That includes supplying needed medication for our patients. Refill guidelines are:

- If you need a refill on your medication, **call your pharmacy at least 3 days prior to your refill** and tell them which medication you need refilled. They in turn will call us with all of the information we need to be able to refill the medicine. (If you call us first, we will ask you to call the pharmacy.)
- **We do not refill medication after business hours or on the weekends.** We do not have access to your medical records. Please make sure that you contact your pharmacy before you run out of medication to allow time for the refill to be processed. All refills are authorized by the physician, so we must have ample time to contact them for authorization.

**\*\*I have read and understand the above policy on medication refills.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## FMLA paperwork

The physicians at Bedford Family Medicine are happy to help you with your medical needs. If an employer is requiring forms to be completed by the physicians a fee of \$30.00 will be charged to your account, in some cases an office visit will be required as well.

**\*\*I have read and understand the above information on lab work.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_